



Bates & Young Consulting Ltd.

Business Analysts

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Project Status Report

Consultant

to be approved by AYO
X

**Project
Manager**

wait
X

	Code	Name
Client:	GMC	General Motors Corporation
Consultant:	AYO	Alex Young
Project:	GMArRep	General Motors A/R Reporting

Starting Date: October 18, 2004

Ending Date: October 24, 2004

Activities Completed

Code	Scheduled Activities Completed	Percent Complete	Hours Remain.
CONS	<Consulting> Worked on detailed activity reports with Shane - identified additional fields to include in db design. Discussed design requirements with team and signed off specification documentation with team for next phase report design.	100.00	0.00
DES	<Design> Created designs for detailed activity reports according to feedback and discussions. Prepared design requirements documentation. Commenced work on next phase reports.	25.00	45.00
PM	<Project Management> Weekly group meeting to discuss project progress, issues, future plans.	100.00	0.00
Unscheduled Activities Completed			
TRAIN	<Training> Set up and trained Ross, Jane and Shane on WebCom conferencing for remote meetings.	100.00	0.00
Total:		25.00	45.00

Activities Planned for Next Period

Work on next phase detailed activity reports.

Issues

Jane will be on maternity leave as of December 15th, so must ensure replacement candidate is trained and up to speed by that time.