



Bates & Young Consulting Ltd.

Business Analysts

GST Number: R139086123

Suite 2500, 200 Burrard Street
Vancouver, BC

Canada V6C 3N5

Web: www.byconsulting.com

Tel: 604 602 4900 Fax: 604 602 4950

Project Weekly Timesheet Narrative

Consultant

to be approved by AYO
X

**Project
Manager**

wait
X

	Code	Name	Starting Date:	October 18, 2004
Client:	GMC	General Motors Corporation		
Consultant:	AYO	Alex Young	Ending Date:	October 24, 2004
Project:	GMArRep	General Motors A/R Reporting		

Worktype: / Date:	Narrative:	Hours
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Summary of Scheduled Activities

Consulting **12.20**

Mon 18-Oct	Worked on detailed activity reports with Shane.	3.80
Tue 19-Oct	Discussed design requirements with team.	4.00
Wed 20-Oct	Signed off designs with team for next phase.	4.40

Design **24.40**

Mon 18-Oct	Design of detailed activity reports.	4.50
Tue 19-Oct	Prepared design requirements for team review.	4.00
Wed 20-Oct	Completed design requirements.	2.60
Thu 21-Oct	Started design work of next phase reports.	7.80
Fri 22-Oct	Continued design work of next phase reports.	5.50

Project Management **2.00**

Fri 22-Oct	Group meeting to discuss progress, issues, future plans.	2.00
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Summary of Unscheduled Activities

Training **0.00**

Wed 20-Oct	Trained Ross, Jane, and Shane to use WebCom conferencing for remote meetings.	1.80
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Total Hours for this Week: 40.40